

Address of Registered office:
Old Government Printers
No. 5 Textile Road
Vulindlela Heights
Mthatha
5099

Postal Address
P.O. Box 1134
Mthatha
5099



Tel : +27(0) 47 531 0346
fax : +27(0) 47 531 4121

Email : Info@ntinga.org.za
Website : www.ntinga.org.za

REQUEST FOR QUOTATION

NOTIFICATION DATE: 03 SEPTEMBER 2026

**ADVERTISEMENT: RFQ NO – 01/09/2026
SUPPLY AND DELIVERY OF 5 LAPTOPS (ICT)**

Ntinga O.R. Tambo Development Agency SOC LTD invites registered, qualified and experienced bidders to submit detailed quotations for the supply and delivery of 5 Laptops for the Agency.

Below is the minimum required specification:

2 units x Lenovo or similar
1. Touch Screen Laptop, Stylus Pen (built in)
2. Display: 13.3" Full HD Touch Panel (1920×1080)
3. Processor: Intel Core i7 (Latest Gen)
4. Memory: 16GB, Storage: 512GB M.2 PCI-E SSD
5. Graphics: Intel Iris Xe
6. Connectivity: LTE / Built-in SIM card slot, TPM 2.0, Keyboard: Backlit
7. Operating System: Windows 11 Professional
8. Ports: USB 3.2, 2×Type-A Gen 1, Type-C Gen 2, HDMI, Audio Jack
9. Other: Wi-Fi, Laptop Bag & Stylus Pen
10. Warranty: 3 years onsite by manufacturer
11. Backpack/bags for each laptop

3 x units Acer or similar	
1.	Touch Screen Laptop, Stylus Pen (built in)
2.	Display: 13.3" Full HD Touch Panel (1920×1080)
3.	Processor: Intel Core i7 (Latest Gen)
4.	Memory: 16GB, Storage: 512GB M.2 PCI-E SSD
5.	Graphics: Intel Iris Xe
6.	Connectivity: LTE / Built-in SIM card slot, TPM 2.0, Keyboard: Backlit
7.	Operating System: Windows 11 Professional
8.	Ports: USB 3.2, 2×Type-A Gen 1, Type-C Gen 2, HDMI, Audio Jack
9.	Other: Wi-Fi, Laptop Bag & Stylus Pen
10.	Warranty: 3 years onsite by manufacturer
11.	Backpack/bags for each laptop

2. Price and Preference

Quotations will be evaluated according to the **80/20-point** system in compliance with **Preferential Procurement Policy Framework Act (5/2000). And preferential procurement regulations 2022.**

Points	Preferential Procurement Goals		Proof to be Attached to claim full points
80	Price		Quotation
20	Specific goal		
Bidders are to score specific goals as follows:			
5	Women		Attach ID copies of all directors of directors claiming specific goals; for bidders to obtain full points the percentage of equity held must be 51% or more. suppliers or entities holding less, then will be apportioned

Points	Preferential Procurement Goals		Proof to be Attached to claim full points
			points in line with the percentage held
5	Youth		Attach ID copies of all directors of directors claiming specific goals; for bidders to obtain full points the percentage of equity held must be 51% or more. suppliers or entities holding less, then will be apportioned points in line with the percentage held
5	Disabled		Attach proof from a registered doctor/physician for a bidder to obtain full points the percentage of equity held must be 51% or more. suppliers or entities holding less, then will be apportioned points in line with the percentage held
5	Rural		Attach proof of residence of the business/lease agreement: Village. Settlement/Semi-town
100	Total		

Bidders should take note of the following conditions (Failure to provide mandatory information in this proposal may result in the submission considered as non-responsive.

1. Bids will be evaluated according to the compliance with Preferential Procurement Policy Framework Act.
2. The bids should include company registration number, tax reference number, Central Supplier Database (CSD) Report, valid tax clearance certificate or TCC code, certified copy of ID document, vat registration no, quotation validity period, delivery period, signature. **FAILURE TO SUPPLY ALL THE ABOVE REQUESTED INFORMATION WILL RENDER YOUR BID INVALID / NON-RESPONSIVE**
3. Ntinga O.R. Tambo Development Agency Supply Chain Management Policy will apply available for download www.ntinga.org.za
4. A letter of confirmation from the local municipality where the bidder pays rates must be attached confirming that all rates and taxes are no more than 3 months in arrears.
5. Ntinga O.R. Tambo Development Agency does not bind itself to accept the lowest price bid or any other bid and reserves the right to award the whole or part of the bid.
6. Original or certified copy of Broad Based Black Economic Empowerment Certification should be attached if not attached your bid will score zero for preference points.

Quotations clearly marked **“RFQ 01/09/2026 “SUPPLY AND DELIVERY OF 5 LAPTOPS”** may be emailed to rfq@ntinga.org.za. and/or deposited in a bid box placed in the Ntinga O. R Tambo reception at the following address: OLD GOVERNMENT PRINTERS, No.05 Textile Road, Vulindlela Heights, Southernwood, Mthatha, 5099Late quotations will not be considered. **Closing Date Friday , 11 September 2026 at 12:00. For enquiries, please contact Ms. V. Dunga 0722022131 or email address: vuyelwad@ntinga.org.za**

Approved by;



M. Mpatheni

Acting Chief Financial Officer

02/09/2026

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Date