

Address of Registered Office:

Old Government Printers
No.5 Textile Road
Vulindlela Heights
Mthatha
5100

Postal Address:

P.O Box 1134
Mthatha, 5100



Tel : +27 (0) 47 531 0346

Fax: +27 (0) 47 531 4121

E-Mail : info@ntinga.org.za

Website : www.ntinga.org.za

Request For Proposals

Notification date: 04/02/2022

**ADVERTISEMENT: RFP NO – 01/02/2022
(LEGAL SERVICES)
NTINGA HEAD OFFICE**

Ntinga O.R. Tambo Development Agency SOC LTD invites registered, qualified and experienced Service Providers to submit detailed proposals for the rendering of LEGAL SERVICES.

Terms of References for the above mentioned services are available for download at www.ntinga.org.za and/or on request from siyolos@ntinga.org.za.

*****Functionality (attached on terms of references)** will be applicable to evaluate the proposals thereafter qualifying Service Providers will be evaluated further for Price and Preference. Only bidders who score a minimum of **70 Points** on functionality will be evaluated further for Price and Preference

Note: Quotation must include a detailed breakdown of all costs involved in the provision of the goods/service.

Terms and conditions:

- Quotations will be evaluated according to the 80/20 point system in compliance with Preferential Procurement Policy Framework Act.
- The quotation should include company registration number, tax reference number, valid tax clearance certificate, certified copy of ID document, vat registration no, quotation validity period, delivery period, signature and MDB 4 Document. **FAILURE TO SUPPLY ALL THE ABOVE REQUESTED INFORMATION WILL RENDER YOUR QUOTE INVALID / NON RESPONSIVE AND WILL RESULT IN AUTOMATIC DISQUALIFICATION.**
- Ntinga O.R. Tambo Development Agency Supply Chain Management Policy will apply available for download www.ntinga.org.za
- Ntinga O.R. Tambo Development Agency does not bind itself to accept the lowest price quotation or any other quotation and reserves the right to award the whole or part of the quotation.
- Original or certified copy of Broad Based Black Economic Empowerment Certification should be attached if not attached your quotation will score zero for preference points.

Quotations clearly marked "RFP 01/02/2022 LEGAL SERVICES" may be emailed to rfq@ntinga.org.za and/or deposited in a bid box placed in the Security guards room in O.R.Tambo Offices at the following address: OLD GOVERNMENT PRINTERS, No.05 Textile Road, Vulindlela Heights, Southernwood, Mthatha, 5099 Late quotations will not be considered. **Closing Date Monday, 14 February 2022 at 12:00.** For enquiries please contact Ms.V.Mviko at 047 495 0543 and/or by email at vuyisekam@ntinga.org.za

Approved by;

M.Mpatheni-Acting CFO

04/02/22

Date

Ntinga O.R. Tambo Development Agency SOC Ltd: A Municipal Entity of the O.R. Tambo District Municipality (Reg. 2016/272582/30)
Directors: Ms. U.N. Mkize; Dr. L.L. Ndabeni; Ms. N.S.N. Bam; Dr. N.T. Ndhudane;
Ms. N.D.A. Ngweni; Mr. M.M. Pupuma; Mr L. Mbiko (CEO)