

**Address of Registered Office:**

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No.5 Textile Road  
Vulindlela Heights  
Mthatha  
5100

**Postal Address:**

P.O Box 1134  
Mthatha, 5100



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E-Mail : info@ntinga.org.za

Website : www.ntinga.org.za

NOTICE NO.:2020/2021

**INVITATION TO REGISTER ON NTINGA'S DATABASE OF PROSPECTIVE SUPPLIERS**

In terms of Municipal Finance Management Act, No. 56 of 2003 and in line with the Municipal Supply Chain Management Regulations and Ntinga O.R. Tambo Development Agency SOC LTD Supply Chain Management Policy, it is required that all interested Service Providers be registered on our Supplier Database. Ntinga O.R. Tambo Development Agency is therefore in a process of updating its database and registering of prospective suppliers for the sourcing of goods and services for 2020/2021 financial year that has commenced on the 1<sup>st</sup> July 2020 and ending 30<sup>th</sup> June 2021.

**NB: Ntinga O.R. Tambo Development Agency is implementing the National Treasury MFMA Circular No. 81 that requires compulsory registration of all prospective service providers to register on Central Supplier Database (CSD), and thereafter register on our database.**

**Suppliers who are already registered in our database and those that are currently or previous doing business with Ntinga O.R. Tambo Development Agency SOC LTD need to re-register in our database.**

Suppliers may register on the following fields of speciality, services and supplies.

**Office services and Administration**

- Office Furniture
- Stationery and printing
- General repairs and maintenance
- Cleaning services
- Catering services
- Courier services
- Office appliances
- Office equipment
- Hygiene services

**Education and training**

- Mentoring and Coaching
- Skills training and summits
- Competency assessments accredited and training providers

**Agricultural Supplies and Implements**

- Fertilizer, Feed, Seeds, Agro-Chemical and Agricultural implements.
- Livestock (Pigs, Cattles, Sheep, etc.)
- Vetting services, animal medication e.g. Cattle, Sheep, and Pigs.

**Information Technology**

- Information technology consumables
- Software and Hardware supplies
- Telephone maintenance and supplies
- Server maintenance
- Installation and maintenance of network
- Repairing and upgrading of computers/printers
- Software support and training
- ICT support services

**Other Supplies**

- Protective clothing and uniform
- Protection and security services
- Flower supplies and maintenance
- Fuel and oil supply
- Motor vehicles/tractor repairs and spares
- Motor vehicles/tractor wheels

**Marketing and Advertising**

- Marketing and Communication
- Promotional items (Corporate gifts)
- Booklets and publication Expert Annual report production

**Construction Services**

- Civil Engineering
- Electrical Engineering Works
- General Building Works

*Ntinga O.R. Tambo Development Agency SOC Ltd: A Municipal Entity of the O.R. Tambo District Municipality (Reg. 2016/272582/30)*  
*Directors: Mr. S.E. Mase (Chairperson); Prof. L.Y. Majova-Songca; Ms. U.N. Mkize; Mr. M. Msiwa; Dr. L.L. Ndabeni; Ms. N.S.N. Bam; Dr. N.T. Ndudane;*  
*Ms. N.D.A. Ngewu; Mr. M.M. Pupuma; Mr. P.K. Pongwana (CEO)*  
*Company Secretary: Ms. C. Mfuma*

- Branding
- Signage (billboards, banners, promotional materials, etc.)
- Special events/function management services

#### **Travel and Accommodation**

- Conference facilities
- Hotels
- Guest houses
- Lodges
- Car hire
- Travel Agencies
- Shuttle service
- Passengers transport

- Mechanical Engineering Works
- Specialist Works
- Plumbing, Electrical Materials and Tools

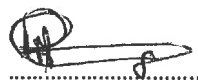
#### **Consulting Services**

- Audit, Risk Management and Investigation
- Legal Services
- Accounting and Reporting
- Social Facilitation (Water and Sanitation)

Service providers are requested to submit the following documentation: Proof of Central Supplier Database (CSD) report, Company registration document, Company profile, certified ID copies company members, Valid original tax clearance certificate, BBB-EE certificate, CIDB certificate for construction services, PSIRA for security services, Education and training companies should be registered with regulatory bodies and qualifications accredited by SAQA. All professional firms should submit valid membership certificates from their relevant bodies/authorities.

Supplier registration forms can be obtainable and delivered at Ntinga offices. Physical address: Ntinga OR Tambo Development Agency No.5 Textile Road, Southernwood, Mthatha, 5099, **SCM Office, Office No. A8** and can be downloaded from our website: [www.ntinga.org.za](http://www.ntinga.org.za) or delivered by post at Ntinga OR Tambo Development Agency, P.O Box 1134, Mthatha, 5099.

For enquiries please contact the SCM Officer, Mr. S Xhanti on email: [siyamcelax@ntinga.org.za](mailto:siyamcelax@ntinga.org.za).



P.K Pongwana  
Chief Executive Officer