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**Postal Address:**

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E-Mail : [info@ntinga.org.za](mailto:info@ntinga.org.za)

Website : [www.ntinga.org.za](http://www.ntinga.org.za)

**Request For Quotations.**

**Notification date: 31/07/2020**

**ADVERTISEMENT: RFQ NO – 04/07/2020  
(CONSULTANCY SERVICES- BOARD OF DIRECTORS EVALUATION)  
(NTINGA HEAD OFFICE)**

Ntinga O.R. Tambo Development Agency SOC LTD invites registered, qualified and experienced Service Providers to submit detailed quotations for the above mentioned CONSULTANCY SERVICES

**Description of goods and/or Services**

Quotations are hereby invited for the Appointment of a Service Provider to conduct Board Evaluation for Ntinga Board of Directors and Board Committee Members.

Terms of References encompassing the Scope of Work are available for download at [www.ntinga.org.za](http://www.ntinga.org.za) and/ or by request from [siyolos@ntinga.org.za](mailto:siyolos@ntinga.org.za).

**EVALUATION CRITERIA (DETAILED ON TERMS OF REFERENCES)**

Responses will be evaluated on two stages. The first stage being the functionality and the second stage being the price and preference.

**Note: Quotation must include a detailed breakdown of all costs involved in the provision of the goods/service.**

**Terms and conditions:**

- Quotations will be evaluated according to the 80/20 point system in compliance with Preferential Procurement Policy Framework Act.
- The quotation should include company registration number, tax reference number, valid tax clearance certificate, certified copy of ID document, vat registration no, quotation validity period, delivery period, signature and MDB 4 Document. **FAILURE TO SUPPLY ALL THE ABOVE REQUESTED INFORMATION WILL RENDER YOUR QUOTE INVALID / NON RESPONSIVE AND WILL RESULT IN AUTOMATIC DISQUALIFICATION.**
- Ntinga O.R. Tambo Development Agency Supply Chain Management Policy will apply available for download [www.ntinga.org.za](http://www.ntinga.org.za)
- Ntinga O.R. Tambo Development Agency does not bind itself to accept the lowest price quotation or any other quotation and reserves the right to award the whole or part of the quotation.
- Original or certified copy of Broad Based Black Economic Empowerment Certification should be attached if not attached your quotation will score zero for preference points.

*Ntinga O.R. Tambo Development Agency SOC Ltd: A Municipal Entity of the O.R. Tambo District Municipality (Reg. 2016/272582/30)  
Directors: Mr. S.E. Mase (Chairperson); Prof. L.Y. Majova-Songca; Ms. U.N. Mkize; Mr. M. Msiwa; Dr. L.L. Ndaheni; Ms. N.S.N. Bam; Dr. N.T. Ndudane;  
Ms. N.D.A. Ngewu; Mr. M.M. Pupuma; Mr. P.K. Pongwana (CEO)  
Company Secretary: Ms. C. Mfana*

Quotations clearly marked "RFQ 04/07/2020 BOARD EVALUATION" may be emailed to [rfq@ntinga.org.za](mailto:rfq@ntinga.org.za). Late quotations will not be considered. **Closing Date Monday, 10 August 2020 at 12:00.** For enquiries please contact Ms Cassandra Mfana at [cassandram@ntinga.org.za](mailto:cassandram@ntinga.org.za).

Approved by;

  
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L.Mbiko- Chief Financial Officer

Date .....