

Address of Registered Office:

Old Government Printers
No.5 Textile Road
Vulindlela Heights
Mthatha
5100

Postal Address:

P.O Box 1134
Mthatha, 5100



Tel : +27 (0) 47 531 0346

Fax: +27 (0)47 531 4121

E-Mail : info@ntinga.org.za

Website : www.ntinga.org.za

Request For Quotations.

Notification date: 21/08/2020

**ADVERTISEMENT: RFQ NO – 07/08/2020
Provision of Due Diligence and Legal Services – RAFI Assets**

Ntinga O.R. Tambo Development Agency SOC LTD requires registered, qualified and experienced service providers to submit detailed quotations for the provision of a legal opinion on Assets Donated to the Agency: The Successful bidder will be responding to the following scope of work:

Conduct thorough due diligence and produce a detailed report based on the following broad terms of reference, together with any ancillary considerations attached thereto:

1. Adherence to legal and administrative processes applicable to the disposal and acquisition of the listed assets.
2. Valuation of said assets in accordance with the GRAP 17 and any applicable legislation.:
3. Due diligence on how many hectares of land will the available machinery successfully execute within two ploughing seasons per annum. ie: winter and summer cropping seasons.
4. Research, valuation and assessment of risk factors associated with the equipment acquisition as well as the presence of capacity to mitigate such risks. (including but not limited to, serviceability and longevity associated risks.)
5. Any other general aspects as may be unearthed during the due diligence that will materially affect the legal opinion.

*Ntinga O.R. Tambo Development Agency SOC Ltd: A Municipal Entity of the O.R. Tambo District Municipality (Reg. 2016/272582/30)
Directors: Mr. S.E. Muse (Chairperson); Prof. L.Y. Mujova-Songca; Ms. U.N. Mkize; Mr. M. Msiwa; Dr. L.L. Ndabeni; Ms. N.S.N. Bam; Dr. N.T. Ndudane;
Ms. N.D.A. Ngewu; Mr. M.M. Pupuma; Mr. M.A. Nkosi (CEO)
Company Secretary: Ms. N. Mungiswa*

Note: Quotation must include a detailed breakdown of all costs involved in the provision of the goods/service.

The proposals will be evaluated in two stages: 1 Stage Functionality 2nd stage Price and Preference.

ITEM	Weight
STAGE 1 OF EVALUATION – FUNCTIONALITY	
Methodology Bidder must submit a detailed presentation on the approach to be used in formulating the opinion and report	20
Capacity and Expertise to undertake the project The supplier / project team member must have at least the following areas of expertise: <ul style="list-style-type: none"> • Principal attorney with minimal 8 years' experience (8 years plus= 5 points; less than 8 years= 0 points) • Law firm with minimum 5 years in business = 5 points • Proof of previous legal opinions for public sector clients (1 opinion= 5 points; 2 opinions= 10 points. 3 opinions= 15 points; 4 opinions= 20 points; 5 opinions= 25 points; 6+ opinions= 30 points) • Team Leader Due Diligence must have: Certification as an Agronomist or equivalent tertiary qualification in agriculture 10 points • Reference letter indicating team member has at least 3-years experience in managing and operating no till • Agricultural plant and equipment 10 points 	60
Company Experience: Traceable previous experience in provision of legal opinions and/or due diligence of the same nature in the past 5 years. Points will be allocated as follows:- <ul style="list-style-type: none"> • One reference letter 5 points • Two reference letters 10 points • Three reference letters 15 points • Four plus reference letters 20 points 	20
Total Points for Functionality	100
STAGE 2 OF EVALUATION – PRICE & PREFERENTIAL POINTS	
Price	80
B-BBEE Certificate	20
TOTAL	100

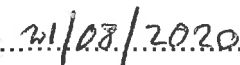
Terms and conditions:

- Quotations will be evaluated according to the 80/20 point system in compliance with Preferential Procurement Policy Framework Act.
- The quotation should include company registration number, tax reference number, valid tax clearance certificate, certified copy of ID document, vat registration no, quotation validity period, delivery period, signature and MDB 4 Document. **FAILURE TO SUPPLY ALL THE ABOVE REQUESTED INFORMATION WILL RENDER YOUR QUOTE INVALID / NON RESPONSIVE AND WILL RESULT IN AUTOMATIC DISQUALIFICATION.**
- Ntinga O.R. Tambo Development Agency Supply Chain Management Policy will apply available for download www.ntinga.org.za
- Ntinga O.R. Tambo Development Agency does not bind itself to accept the lowest price quotation or any other quotation and reserves the right to award the whole or part of the quotation.
- Original or certified copy of Broad Based Black Economic Empowerment Certification should be attached if not attached your quotation will score zero for preference points.
- **DELIVERY IS EXPECTED WITHIN 7 DAYS UPON THE SUPPLIER RECEIVING NTINGA OFFICIAL PURCHASE ORDER.**

Quotations clearly marked "Due Diligence and Legal Services RFQ 07/08/2020 " emailed to rfq@ntinga.org.za or deposited at the Bid Box at Address: Old Government Printers, No.05 Textile Road, Southernwood, Mthatha 5099. Late quotations will not be considered. **Closing Date: Tuesday, 01 September 2020 at 12:00. For enquiries please contact Mr. Zandisile Kanise or by email: zandisilek@ntinga.org.za**

Approved by;


.....
L Mbrko- Chief Financial Officer


.....
Date