

Address of Registered Office:

Old Government Printers
No.5 Textile Road
Vulindlela Heights
Mthatha
5100

Postal Address:

P.O Box 1134
Mthatha, 5100



Tel : +27 (0) 47 531 0346

Fax: +27 (0) 47 531 4121

E-Mail : info@ntinga.org.za

Website : www.ntinga.org.za

Request For Quotations.**Notification date: 24/03/2020**

**ADVERTISEMENT: RFP NO –01/03/2020
(FIXED ASSETS VALUATION SERVICES)**

Ntinga O.R. Tambo Development Agency SOC LTD invites registered, qualified and experience service provider to submit detailed proposals for the valuation of Ntinga Fixed Assets.

Terms of references detailing scope of work will be available for download from www.ntinga.org.za and also available on request from office A8, Old Government Printers, Vulindlela Heights, Southernwood, Mthatha, 5099. Listed below is a list of Fixed Assets to be valued and their locations:

Description of Good and/or Services	Quantity	Locations
1. Buildings: Temporal Structures	7	Mqanduli, Ikwezi, Qumbu, Ngqeleni and Nkuzimbini
2. Buildings: Permanent Structures	8	Adam Kok Farms : Swartberg, Kei Fresh Produce Market and Umzikantu Red Meat Abattoir
3. Transport Assets	16	As per asset register
4. Machinery and Equipment	391	As per asset register
5. Computer Hardware	138	As per asset register
6. Office and Furniture Equipment	583	As per asset register

Proposals will be evaluated on two stages i.e Functionality and Price & Preference
Stage One- Functionality

Ntinga O.R. Tambo Development Agency SOC Ltd: A Municipal Entity of the O.R. Tambo District Municipality (Reg. 2016/272582/30)
Directors: Mr. S.E. Mase (Chairperson); Prof. L.Y. Majova-Songca; Ms. U.N. Mkize; Mr. M. Msiwu; Dr. L.L. Ndabeni; Ms. N.S.N. Bam; Dr. N.T. Ndudane;
Ms. N.D.A. Ngweni; Mr. M.M. Pupuma; Mr. P.K. Pongwana (CEO)
Company Secretary: Ms. C. Mfana

The following functionality will be applicable in the evaluation of received responses and only bidders who score a minimum of **70 Points** on Functionality will be eligible for further evaluation.

FUNCTIONAL CRITERIA	WEIGHT	TOTAL
Company Experience The company must have at least five (5) years experience in providing asset revaluation / valuation services as well as research and should provide proof accompanied by correspondence from contactable referees indicating that such project was executed.	30	30
Team Leader and Members Experience Team Leader must have at least five (5) years experience (Attach CV) and individual team members must have at least three (3) years' experience in asset revaluations / valuations and research (Attach CV). The CV's of the Team leader and Team members must be attached to the technical proposal as proof	20	20
Qualification The Team Leader must be registered as a Professional Valuer in terms of Section 20(2)(a) of the Property Valuers Profession Act 47 of 2000. Copies of certified certificates must be attached. Failure to attach copies of certificate/s will lead to forfeiture of functionality points.	40	40
Project Plan detailing the following must be attached Project plan with intermediate and final outputs and identified timeframes/milestones, Proposed Methodology, Management of the project.	10	10
TOTAL		100

Note: Quotation must include a detailed breakdown of all costs involved in the provision of the goods/service.

Terms and conditions:

- Quotations will be evaluated according to the 80/20 point system in compliance with Preferential Procurement Policy Framework Act.
- The quotation should include company registration number, tax reference number, valid tax clearance certificate, CSD report, certified copy of ID document, vat registration no, quotation validity period, delivery period, signature and MDB 4 Document. **FAILURE TO SUPPLY ALL THE ABOVE REQUESTED INFORMATION WILL RENDER YOUR QUOTE INVALID / NON RESPONSIVE AND WILL RESULT IN AUTOMATIC DISQUALIFICATION.**
- Ntinga O.R. Tambo Development Agency Supply Chain Management Policy will apply available for download www.ntinga.org.za
- Ntinga O.R. Tambo Development Agency does not bind itself to accept the lowest price quotation or any other quotation and reserves the right to award the whole or part of the quotation.
- Original or certified copy of Broad Based Black Economic Empowerment Certification should be attached if not attached your quotation will score zero for preference points.

Proposals clearly marked "RFP 01/03/2020 VALUATION OF FIXED ASSETS" may be emailed to rfq@ntinga.org.za or may be deposited in a Bid Box located outside Ntinga Reception. Address: Old Government Printers, No.05 Textile Road, Southernwood, Mthatha 5099. Late quotations will not be considered. **Closing Date: 01 April 2020 at 12:00.** For enquiries please contact Mr.T.Mamane at 047 495 0558 (during office hours) or by email at thandom@ntinga.org.za

Approved by;


.....
L.Mbiko- Chief Financial Officer

23 March 2020
.....
Date