

Address of Registered Office:

Old Government Printers
No.5 Textile Road
Vulindlela Heights
Mthatha
5100

Postal Address:

P.O Box 1134
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E-Mail : info@ntinga.org.za

Website : www.ntinga.org.za

Request For Quotations.**Notification date: 11/10/2019**

**RE-ADVERTISEMENT-RFP NO: 01/09/2019
BID COMMITTEE TRAINING**

Ntinga O.R. Tambo Development Agency SOC LTD requires registered, qualified and experienced SETA accredited service providers to submit detailed Proposals for the provision of in-house Bid Committee training at Unit Standard 337061 for 16 employees at NQF Level 5 for the period of 5 days.

Proposals will be evaluated on two stages i.e FUNCTIONALITY AND PRICE & PREFERENCE

STAGE 1- FUNCTIONALITY

Only bidders who score a minimum of 70 points on functionality will be evaluated further for Price and Preference.

| FUNCTIONAL CRITERIA | DESCRIPTION | WEIGHT |
|---|--|------------|
| Seta accreditation on the unit standard | Company Accreditation (Attach Proof) | 50 |
| Experience | Facilitator must have experience of at least 2 years (Attach CV) | 30 |
| References | Letters from at least 2 institutions trained on trained on the unit standard quoted for. | 20 |
| TOTAL | | 100 |

Note: Quotation must include a detailed breakdown of all costs involved in the provision of the service.

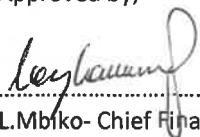
Terms and conditions:

- Quotations will be evaluated according to the 80/20 point system in compliance with Preferential Procurement Policy Framework Act.
- The quotation should include company registration number, Central Supplier Database (CSD) report, tax reference number, valid tax clearance certificate, certified copy of ID document, vat registration no, quotation validity period, delivery period, signature and MDB 4 Document. **FAILURE TO SUPPLY ALL THE ABOVE REQUESTED INFORMATION WILL RENDER YOUR QUOTE INVALID / NON RESPONSIVE AND WILL RESULT IN AUTOMATIC DISQUALIFICATION.**
- Ntinga O.R. Tambo Development Agency Supply Chain Management Policy will apply available for download www.ntinga.org.za
- Ntinga O.R. Tambo Development Agency does not bind itself to accept the lowest price quotation or any other quotation and reserves the right to award the whole or part of the quotation.
- Original or certified copy of Broad Based Black Economic Empowerment Certification should be attached if not attached your quotation will score zero for preference points.
- **DELIVERY IS EXPECTED WITHIN 7 DAYS UPON THE SUPPLIER RECEIVING NTINGA OFFICIAL PURCHASE ORDER.**

*Ntinga O.R. Tambo Development Agency SOC Ltd: A Municipal Entity of the O.R. Tambo District Municipality (Reg. 2016/272582/30)
Directors: Mr. S.E. Mase (Chairperson); Prof. L.Y. Majova-Songca; Ms. U.N. Mkize; Mr. M.Msiwa; Dr. L.L. Ndabeni; Ms. N.S.N. Bam; Dr. N.T. Ndudane;
Ms. N.D.A. Ngewu; Mr. M.M. Pupuma; Mr. P. Pongwana (CEO)
Company Secretary: Ms. N. Mningiswa*

Quotations clearly marked "RFP 01/09/2019 BID COMMITTEE TRAINING " may be emailed to rfg@ntinga.org.za or may be deposited in a Bid Box located outside Ntinga Reception. Address: Old Government Printers, No.05 Textile Road, Southernwood, Mthatha 5099. Late quotations will not be considered. **Closing Date: Monday, 21 October 2019 at 12:00.** For enquiries please contact Ms. A Njemla at 047 531 0346 or by email: abongilen@ntinga.org.za

Approved by;



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L.Mbiko- Chief Financial Officer

11 October 2019

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Date